

AOC FORM VS-300: CERTIFICATE OF DIVORCE OR ANNULMENT INSTRUCTIONS

This form must be completed on a computer. Complete ALL personal information asked - DO NOT leave any thing blank.

Go to <https://ovs.chfs.ky.gov/divorce/Details.aspx> (You can also search "Kentucky form VS-300"). The following information is needed to complete the form:

- Select county you will file in from the drop down list.
- Where it asks for "Divorce type," select "Absolute."
- Indicate what you want your full legal name to be after the divorce.
- Address your occupation (can use unemployed or disabled).
- You will need all personal information for your spouse ("Second Party") in order to complete the other half of this form.
- Place and date of marriage (County and State; or Foreign County).
- Attorney Name (NOTE: because you are filing this divorce "prose", YOU are acting as your own attorney, put your name in the space).
- After you have completed the form, click on "Create PDF". **Print the PDF**
- **Sign the PDF in the blank marked "Attorney name."**
- You will be submitting this PDF to the court clerk with the rest of the documents when you file your divorce.
- After you have completed, signed and notarized all of these forms, you can take them to the Family Court Clerk's office. The clerk will then "file stamp" the Petition and give your divorce a case number (keep a copy of this number so that you can follow the progress of your case). Be sure that the clerk knows that you are asking for the filing fee to be "waived."

CABINET FOR HEALTH AND FAMILY SERVICES
STATE REGISTRAR OF VITAL STATISTICS

CERTIFICATE OF DIVORCE OR ANNULMENT
(MUST BE TYPED)

COUNTY	<input checked="" type="checkbox"/> Absolute Divorce <input type="checkbox"/> Limited Divorce <input type="checkbox"/> Annulment		
First Party			
1. LEGAL NAME PREVIOUS TO FIRST MARRIAGE (<i>First, Middle and Last</i>)			
2. CURRENT LEGAL NAME (<i>First, Middle and Last</i>)		3. LEGAL NAME UPON DISSOLUTION (<i>First, Middle and Last</i>)	
4. DATE OF BIRTH (<i>MM/DD/YYYY</i>)	4a. AGE (<i>Last Birthday</i>)	5. USUAL RESIDENCE (<i>City, County and State</i>)	
6. PLACE OF BIRTH (<i>State or Foreign Country</i>)		7. NUMBER OF TIMES MARRIED	8. RACE
9a. USUAL OCCUPATION			
9b. KIND OF BUSINESS OR INDUSTRY			
Second Party			
10. LEGAL NAME PREVIOUS TO FIRST MARRIAGE (<i>First, Middle and Last</i>)			
11. CURRENT LEGAL NAME (<i>First, Middle and Last</i>)		12. LEGAL NAME UPON DISSOLUTION (<i>First, Middle and Last</i>)	
13. DATE OF BIRTH (<i>MM/DD/YYYY</i>)	14. AGE (<i>Last Birthday</i>)	15. USUAL RESIDENCE (<i>City, County and State</i>)	
16. PLACE OF BIRTH (<i>State or Foreign Country</i>)		17. NUMBER OF TIMES MARRIED	18. RACE
19a. USUAL OCCUPATION			
19b. KIND OF BUSINESS OR INDUSTRY			
20. PLACE OF THIS MARRIAGE (<i>County and State; or, Foreign Country</i>)			21. DATE OF MARRIAGE (<i>MM/DD/YYYY</i>)
22. DATE OF DIVORCE OR ANNULMENT		23. NUMBER OF CHILDREN UNDER 18	
INFORMATION IN ITEMS 1-21 INCLUSIVE AND ITEM 23 FURNISHED BY PETITIONER'S ATTORNEY UNDER PROVISIONS OF KRS 213.116 (4)			
ATTORNEY FOR PLAINTIFF: _____			
		SIGNATURE (Black or Blue Ink)	TYPED ATTORNEY NAME
ATTORNEY STREET ADDRESS _____			
		CITY	STATE
		ZIP CODE	PHONE NUMBER () _____
I, THE UNDERSIGNED CIRCUIT COURT CLERK OF _____ COUNTY, HEREBY CERTIFY THAT THE ABOVE NAMED PERSONS WERE GRANTED <input type="checkbox"/> ABSOLUTE DIVORCE, <input type="checkbox"/> LIMITED DIVORCE, OR <input type="checkbox"/> ANNULMENT BY A JUDGMENT OF THE _____ COUNTY CIRCUIT COURT, ON THE _____ DAY OF _____, 20____, SAID JUDGMENT BEING RECORDED			
(CIRCUIT COURT CASE NUMBER)			
SIGNATURE OF CIRCUIT COURT CLERK (<i>Black or Blue Ink</i>) _____			