

INSTRUCTIONS FOR SOLE CUSTODY PACKET

1. Civil Case Cover Sheet

- Enter the county in which you will be filing the case in the block in the upper right - hand block of the form.
- Print your name in the space for Petitioner.
- Print the name of your child/ren's other parent or guardian in the space for Respondent.
- File this, along with the rest of this packet up UNTIL the Motion for Final Joint Custody Hearing, at the Circuit or Family Court clerk's office at the courthouse of the county where the case will be heard (most often the county where the child(ren) live).

2. Motion/Affidavit and Order for Waiver of Costs and Fees and to Proceed In Forma Pauperis; Affidavit; Financial Statement and Order

- The purpose of this form is to show the judge that you cannot afford to pay filing fees.
- Print your name in the space for Petitioner.
- Print the name of your child/ren's other parent or guardian in the space for Respondent.
- Print your name, address, date of birth, and phone number in the spaces provided.
- Check the box indicating whether you are employed full time, part time, or not employed. If you are employed, print the name and address of your employer.
- Print your marital status where it is requested (i.e. married, single, separated, divorced). If you are married, print the name of your spouse.
- If you are married, check the box about whether or not your spouse is employed. If they are employed, you must include their income and expenses on this form UNLESS THIS IS A DIVORCE ACTION.
- Fill in the blanks for monthly income and monthly expenses in the spaces given.
- Ignore the "0"s at the bottom of the form for total income and total expenses (this is a state-generated form and the "0"s appear automatically; draw one line through the "0"s and enter the correct total for income and the correct total for expenses.
- On the second page of this form, enter the numbers for your assets and debts. Again, ignore the "0"s under the totals, put one line through each "0", and enter the correct totals.
- If you want to explain any of your answers, write these comments in the spaces for "additional comments".
- **Do not sign or date this form until you are in front of a notary – the notary must watch you sign and date it.**
- On the following form (the "Order") do not fill out any information except for the county in which you are filing, in the upper right hand corner of the form. The judge will fill out and sign the rest of the form.

3. Petition for Sole Custody

- Print the name of the county in which you are filing in the space near the top of the form where it is requested. (You will not have a case number yet; that will be given to you when you file these papers with the court clerk.)
- In the spaces under the words “In Re: the custody of”, print the name/s of the child/ren that this custody case is about. If you need to add the names of more children than there are blanks on the form, add those names under the spaces but within the same area of the form.
- Print your name in the space opposite the word “Petitioner”.
- Print the name of your child/ren’s (the child/ren that this custody action is about) other parent or guardian in the space opposite the word “Respondent”.
- In the two other spaces on this page where the word “Petitioner” appears, print your name
- In the space before “years of age”, print your age in words (for example, “thirty”), and then enter your age in numbers (for example, “30”).
- Enter your date of birth after the words “birth date”, with two number for the day, two numbers for the month, and four numbers for the year (for example, “01-06-1998”).
- Print your full address in the space after “address”, including your zip code.
- Circle the words “unemployed”, “employed full time”, or “employed part time”, depending on your current employment status.
- Circle “has” or “has not” (whichever one is correct) about whether or not you have lived in Kentucky continuously (without interruption) for the past 180 days (six months).
- Print the name of the county where you currently live.
- In the next paragraph, print the name of the Respondent, state their age in words and numbers, enter the Respondent’s date of birth in two numbers for month, two numbers for day, and four numbers for years. Print the Respondents’ address; circle whether you are unemployed, employed full time, or employed part time. If you are employed, print the name of your employer. Circle whether you have or have not lived in Kentucky continuously for the past 180 days (six months); print the name of the county and the state in which you currently live.
- In the next paragraph, state, in word and number, how many children have been born **of the relationship between you and the Respondent** (assuming the Respondent is the other parent of the child and not a Guardian). Print the name and dates of birth (two numbers for day, two numbers for month, four numbers for year). (These spaces are available for three children; if there are more than three children involved in this case, use the margins of this page to add their names and dates of birth. (Do not include children in the household who were **not born of this relationship.**) Circle whether these children of the relationship currently live with the Petitioner or the Respondent, print the name of the county and state where these children live, and state how long they have lived there (for instance “since birth”).

- For Paragraph 4, you have two options. If there have **not** been any previous court cases involving custody of these children, circle the number 4 in the “first paragraph 4”. **OR**, if there **have** been other court cases involving custody of these children, circle the number 4 in the “second paragraph 4”. Put the case number in the appropriate space, print the county where the order was entered, and circle the name of the court (District, Family, or Circuit); enter the date of the order on the appropriate line.
- For Paragraph 6 (“reasons you are requesting sole custody”), be aware that there is a “rebuttable presumption” that joint custody and equal time-sharing are in the best interests of the child/ren. This means that the court assumes this is best for the child **UNLESS** convinced that there is a **SERIOUS** reason to think otherwise. You need to clearly state the reason that you do not think the child/ren’s other parent should have joint custody (for example, that joint custody would be harmful to the child/ren).
- In the section beginning with **WHEREFORE**, in Paragraph 2 of that section, state any particular visitation schedule you prefer to the court’s standard visitation guidelines. (Each county or family court circuit has written standard visitation guidelines.)
- On the lines just below Paragraph 4 of that section, sign and print your name, and print your current address.
- In the section marked “Verification”, print your name next to the word “Petitioner”
- Sign your name **IN FRONT OF A NOTARY PUBLIC**. The notary must check your ID and then must watch you sign your name and will then fill in the notary block below your signature.

4. Petition for Sole Custody (redacted)

- This form should be filled out exactly the same way as the previous Petition for Joint Custody was filled out, **EXCEPT THAT** you will **not** fill out the complete social security numbers or dates of birth for the Petitioner, the Respondent or the children. (This is the “redaction” – it protects your identifying information.)

TAKE ALL FOUR OF THESE DOCUMENTS TO THE CIRCUIT OR FAMILY COURT CLERK’S OFFICE IN THE COUNTY WHERE YOU ARE FILING THE CASE AND ASK THE CLERK TO FILE THE CASE. FILL OUT TWO COPIES OF THE SUMMONS (INCLUDED IN THIS PACKET) WITH THE PARTIES’ AND CHILD/REN’S NAMES, THE COUNTY, AND THE CASE NUMBER AND HAVE THE CASE SERVED ON THE OTHER PARTY IN THE CASE. THE OTHER PARTY WILL HAVE 20 DAYS TO FILE A RESPONSE TO THE CASE.

- **Motion for Temporary Sole Custody** Print the name of the county in which the case has been filed in the blank under the words “Commonwealth of Kentucky”.
- Print the name(s) of the child(ren) that you are seeking custody of in the space(s) under the words “In Re: the custody of”
- Print your name in the space over the word “Petitioner”

- Print the name of the person you are trying to get custody FROM over the word “Respondent” (for example, the child(ren)’s other parent or legal guardian)
- In the first paragraph, print your name in the space marked “Petitioner”.
- In the same paragraph, print the name(s) and date(s) of birth of the child(ren) for whom you are seeking custody. If there are more children involved than spaces available, use the margins to neatly print the additional information.
- Under the section marked “accordingly, in “#1, put the date that the Petition for Sole Custody was filed.
- For #2 in the same section, print the address where the child(ren) currently live, the name of the person who currently has physical custody of the children, and the length of time the child(ren) have lived in this location.
- For #3 in the same section, print the name(s) of the schools(s) currently attended by the child(ren).
- For #4 in the same section, print the name of the city where most of the child(ren)’s friends and acquaintances live.
- For #5 of the same section, print the names of the party who is asking to be appointed sole legal custodian of the child(ren).
- For #7 of the same action, print the name of the person who should receive visitation of the child(ren), and circle whether that person is the Petitioner or the Respondent in this case.
- In the section under the word “WHEREFORE”, in #1, print the name of the party who should be sole custodian and circle whether that person is the Petitioner or the Respondent and print the name of the party who should have visitation, and circle whether that person is the Petitioner or the Respondent.
- In #2 of the same section, print the address or location where the child(ren) will be exchanged for visitation.
- Call the Circuit or Family Court clerk in the county where this case is being filed and find out the date and time of the Motion Hour when this Motion can be heard. Print that information in the section under the word “Notice”, along with the name of the judge who will be hearing the case and the Court and city where the case will be heard.
- **IN FRONT OF A NOTARY**, sign the section above the Notice, and print your name and address. The notary will fill out the area on the last page beginning with State of Kentucky.
- Fill out the section under the word “Certification”, with the name and address of the other party in this case, the address that you are sending him or her a copy of this motion, and the date you have sent it. **You must send a copy of the Motion for Temporary Sole Custody and the Affidavit (see below) to the Respondent in this case to notify him or her of the hearing. If they do not receive notice of the hearing, the judge will most likely not move forward with the hearing.**
- An “Affidavit” must be attached to the Motion for Temporary Sole Custody (a blank form is included in this packet for you to use for this purpose). On the Affidavit,

which must also be notarized, write in detail the reason that you are asking for sole custody.

After the judge has entered an Order for Temporary Sole Custody, he or she will probably schedule Case Management Conference to gather any necessary information before the case will be ready for a Final Hearing. The judge may also decide to appoint a Guardian ad Litem to talk with the child about his or her wishes and best interests.

5. Motion for Final Sole Custody Hearing

- Under the words Commonwealth of Kentucky at the top of the page, print the name of the county where this case is filed.
- Under the words “In Re: the Custody of”, print the name(s) of the child(ren) who are the subject of this custody case.
- Under the word “Petitioner”, print the name of the person who filed this case.
- Under the word “Respondent”, print the name of the other party in this case.
- In the first paragraph, print the name of the person who is asking for this final hearing for sole custody, and circle whether you are the Petitioner or the Respondent.
- In the next section, print the date that the original petition for this custody case was filed.
- Call the Circuit or Family Court clerk’s office and find out the date and time of the motion hour when this motion can be heard, as well as the name of the judge who will hear it. Print this information in the section under the word “Notice”.
- **IN FRONT OF A NOTARY**, sign the section above the Notice, and print your name and address. The notary will fill out the area on the last page beginning with State of Kentucky
- Fill out the section under the word “Certification”, with the name and address of the other party in this case, the address that you are sending him or her a copy of this motion, and the date you have sent it. **You must send a copy of the Motion for Final Sole Custody Hearing to the Respondent in this case to notify him or her of the hearing. If they do not receive notice of the hearing, the judge will most likely not move forward with the hearing.**
- File this Motion at the Circuit or Family Clerk’s office of the same courthouse where you filed the original Petition for Joint Custody.



CIVIL CASE COVER SHEET

Case No. _____
Court _____
County _____
Division _____

PLAINTIFF/PETITIONER

VS.

DEFENDANT/RESPONDENT

Check here if **YOU DO NOT HAVE AN ATTORNEY** and are **REPRESENTING YOURSELF**
(a Self-Represented *[Pro Se]* Litigant)

Nature of the Case: Place an "X" to the left of the **ONE** case category that most accurately describes your **PRIMARY CASE**. If you are making more than one type of claim, check the one that you consider most important.

DOMESTIC RELATIONS

- Dissolution/Divorce with Children
- Dissolution/Divorce without Children
- Paternity
- Custody
- URESA/UIFSA
- Visitation/Parenting Time
- Voluntary Termination of Parental Rights
- Involuntary Termination of Parental Rights
- Adoption
- Other: _____

TORT (Injury)

- Automobile
- Intentional
- Malpractice-Medical
- Malpractice-Other
- _____
- Premises Liability
- Product Liability
- Property Damage
- Slander/Libel/Defamation
- Other: _____

CONSUMER

- Automobile Loan
- Credit Card
- Sale-Purchase Consumer Goods
- Fraud
- Personal Loan
- Sale-Purchase Consumer Services
- Other: _____

APPEALS

- Appeal from Administrative Agency
- Appeal from District Court
- Other: _____

PROBATE / ESTATE

- Guardianship-Adult
- Guardianship-Juvenile
- Guardianship-Conservatorship
- Probate-Testate (with a will)
- Probate-Intestate (without a will)
- Petition to Dispense with Administration
- Name Change
- Other: _____

REAL PROPERTY

- Property Rights
- Condemnation
- Forcible Detainer (Eviction)
- Forcible Entry
- Foreclosure
- Other: _____

MISC CIVIL

- Habeas Corpus
- Non-Domestic Relations Restraining Order
- Tax
- Writs
- Other: _____

BUSINESS / COMMERCIAL

- Business Tort
- Statutory Action
- Business Contract Dispute
- Other: _____

EMPLOYMENT

- Employment-Discrimination
- Employment-Other



MOTION FOR WAIVER OF COSTS AND FEES AND TO PROCEED *IN FORMA PAUPERIS*; AFFIDAVIT; FINANCIAL STATEMENT; AND ORDER

Case No. _____
 Court _____
 County _____
 Division _____

PLAINTIFF/PETITIONER

VS.

DEFENDANT/RESPONDENT

Motion for Waiver of Costs and Fees: Affiant is unable to pay the costs and fees of this action and hereby requests that the Court waive them and allow Affiant to proceed *in forma pauperis*.

Affiant hereby submits the following information in support of the above Motion.

NAME: _____

ADDRESS: _____

DOB: _____ Telephone: (____) _____

I. MONTHLY INCOME/MONTHLY EXPENSES

1. Are you employed? Yes, full-time. Yes, part-time. No.

Employer name and address: _____

2. Marital status: _____ If married, spouse's name: _____

3. Number of dependents (children, elderly, or disabled): _____ Relationship: _____ Age(s): _____

4. If married, is spouse employed? Yes No. If yes, include spouse's income and expenses below unless this is a divorce proceeding.

Monthly Income

Gross salary (before deductions) \$ _____
 Public/Gov't assistance: \$ _____
 Food stamps/SNAP \$ _____
 TANF \$ _____
 K-TAP \$ _____
 KCHIP \$ _____
 LIHEAP \$ _____
 WIC \$ _____
 Child Care Assistance \$ _____
 Foster care \$ _____
 Other _____ \$ _____
 Social Security (SSI/SSD) \$ _____
 Worker's Compensation \$ _____
 Unemployment \$ _____
 Retirement/Pension \$ _____
 Child support \$ _____
 Maintenance/Alimony \$ _____
 Stocks, trusts, bonds \$ _____
 Student financial aid \$ _____
 Other _____ \$ _____

Monthly Expenses

Mortgage Rent payment \$ _____
 Utilities (electric/gas) \$ _____
 Water/Sewer/Trash \$ _____
 Food \$ _____
 Phone(s) (landline and/or cell) \$ _____
 Internet \$ _____
 Cable/Satellite \$ _____
 Transportation \$ _____
 Clothing/Shoes \$ _____
 Vehicle payment(s) \$ _____
 Insurance (vehicle, health, house/renter's) \$ _____
 Credit card payment(s) \$ _____
 Unreimbursed childcare \$ _____
 Tuition/student loans \$ _____
 Medical/Dental payments/installments \$ _____
 Child support \$ _____
 Other _____ \$ _____

5. TOTAL MONTHLY INCOME \$ 0.00

6. TOTAL MONTHLY EXPENSES \$ 0.00

II. ASSETS / DEBTS

Assets

Cash on hand \$ _____
Bank accounts
 Checking \$ _____
 Savings \$ _____
 Other _____ \$ _____
Value of home (if homeowner) \$ _____
Value of other real estate owned (*please list*)
_____ \$ _____
_____ \$ _____
_____ \$ _____
Value of vehicle(s) in working order
(1) Yr/Make _____ \$ _____
(2) Yr/Make _____ \$ _____
(3) Yr/Make _____ \$ _____

Value of personal possessions (*i.e., jewelry, boat*)
_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____

Debts / Outstanding balances owed

Home loan, if homeowner \$ _____
Vehicle loan(s) \$ _____
Credit card(s) \$ _____
Student loan(s) \$ _____
Medical \$ _____
Other _____ \$ _____
Other _____ \$ _____
Other _____ \$ _____
Other _____ \$ _____
Other _____ \$ _____

7. TOTAL ASSETS \$ 0.00

8. TOTAL DEBTS \$ 0.00

9. Additional comments:

Date

Affiant's Signature

Affiant's Name (*print or type*)

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 2_____

My Commission Expires: _____

Attesting Officer or Notary's Signature

COMMONWEALTH OF KENTUCKY
FAMILY COURT
CASE NO. ____-CI-____

IN RE: THE CUSTODY OF:

_____, minor child(ren)

(Add children's names as needed)

PETITIONER

V.

PETITION FOR SOLE CUSTODY

RESPONDENT

Comes the Petitioner, _____, acting pro se, and states as follows:

1. Petitioner, _____, is _____ (___) years of age; birth date ____-____-____; address _____; is unemployed/employed full/part time (circle one) at _____; has/has not (circle one) lived in Kentucky for one-hundred eighty (180) days next preceding the filing of this Petition; and usually resides in _____ County, _____.

2. Respondent, _____, is _____ (___) years of age; birth date ____-____-____; address _____; is unemployed/employed full/part time (circle one) at _____; has/has not (circle one) lived in Kentucky for one-hundred eight (180) days next preceding the filing of this Petition; and usually lives in _____ County, _____.

3. Petitioner and Respondent have never been married; _____ (___) child/ren was/were (circle one) born as the result of their relationship, namely: _____, born ____/____/____; _____, born ____/____/____; and _____, born ____/____/____ (add more names/dates of birth as needed). The child/ren presently lives/live with the _____ in _____ County, _____, and have so since _____.

4. Petitioner states that they and the Respondent have not participated in any litigation involving the minor child. Petitioner knows of no other person who has physical custody of the minor child, or who claims to have custody/visitation rights other than the Respondent.

OR (circle/choose one)

4. Prior orders regarding custody/visitation of this child/these children (circle one) are in place, pursuant to Case No. _____ in _____ County District/Circuit/Family Court (circle one), such order having been entered on _____.

5. Petitioner is the fit and proper person to have sole custody of the minor child/ren.

6. Petitioner should have sole custody (rather than joint custody) of the child/ren because:

WHEREFORE, Petitioner requests as follows:

1. That Petitioner be awarded sole custody of the parties' minor child/ren.
2. That the Respondent be designated standard visitation with the minor child.

OR (choose one)

- 2 That an alternative visitation arrangement be ordered, as follows:

3. That the Court set child support by the Ky Child Support Guidelines, to be monitored and administered by the Department of Child Support.

4. That Petitioner be granted any and all other proper and appropriate relief to which he may be entitled.

PETITIONER, acting pro se (signature)

PETITIONER (print name)

Petitioner's address

VERIFICATION

The Petitioner, _____, acknowledges that they have read the foregoing Petition for Sole Custody and certifies that the statements contained therein are true and accurate to the best of their knowledge and belief.

PETITIONER, acting pro se (signature)

STATE OF KENTUCKY

COUNTY OF _____

Subscribed and sworn to before me by _____ Petitioner, on this the _____ day of _____, 20____.

NOTARY PUBLIC KY State at Large

Commission: _____

Expires: _____

COMMONWEALTH OF KENTUCKY
FAMILY COURT
CASE NO. ____-CI-____

IN RE: THE CUSTODY OF:

_____, minor child(ren)

(Add children's names as needed)

PETITIONER

V.

PETITION FOR SOLE CUSTODY

RESPONDENT

Comes the Petitioner, _____, acting pro se, and states as follows:

1. Petitioner, _____, is _____ (___) years of age; birth date XX-XX-____; address _____; is unemployed/employed full/part time (circle one) at _____; has/has not (circle one) lived in Kentucky for one-hundred eighty (180) days next preceding the filing of this Petition; and usually resides in _____ County, _____.

2. Respondent, _____, is _____ (___) years of age; birth date XX-XX-____; address _____; is unemployed/employed full/part time (circle one) at _____; has/has not (circle one) lived in Kentucky for one-hundred eight (180) days next preceding the filing of this Petition; and usually lives in _____ County, _____.

3. Petitioner and Respondent have never been married; _____ (___) child/ren was/were (circle one) born as the result of their relationship, namely: _____, born XX/XX/____; _____, born XX/XX/____; and _____, born XX/XX/____ (add more names/dates of birth as needed). The child/ren presently lives/live with the _____ in _____ County, _____ and have so since _____.

4. Petitioner states that they and the Respondent have not participated in any litigation involving the minor child. Petitioner knows of no other person who has physical custody of the minor child, or who claims to have custody/visitation rights other than the Respondent.

OR (circle/choose one)

4. Prior orders regarding custody/visitation of this child/these children (circle one) are in place, pursuant to Case No. _____ in _____ County District/Circuit/Family Court (circle one), such order having been entered on _____.

5. Petitioner is the fit and proper person to have sole custody of the minor child/ren.

6. Petitioner should have sole custody (rather than joint custody) of the child/ren because:

WHEREFORE, Petitioner requests as follows:

- 1. That Petitioner be awarded sole custody of the parties' minor child/ren.
- 2. That the Respondent be designated standard visitation with the minor child.

OR (choose one)

- 2 That an alternative visitation arrangement be ordered, as follows:

3. That the Court set child support by the Ky Child Support Guidelines, to be monitored and administered by the Department of Child Support.

- 4. That Petitioner be granted any and all other proper and appropriate relief to which he may be entitled.

PETITIONER, acting pro se (signature)

PETITIONER (print name)

Petitioner's address

VERIFICATION

The Petitioner, _____, acknowledges that they have read the foregoing Petition for Sole Custody and certifies that the statements contained therein are true and accurate to the best of their knowledge and belief.

PETITIONER, acting pro se (signature)

STATE OF KENTUCKY

COUNTY OF _____

Subscribed and sworn to before me by _____ Petitioner, on
this the _____ day of _____, 20____.

NOTARY PUBLIC KY State at Large

Commission: _____

Expires: _____

COMMONWEALTH OF KENTUCKY

_____ FAMILY COURT

CASE NO. ____-CI-_____

IN RE: THE CUSTODY OF:

_____, minor child(ren)

(Add children's names as needed)

PETITIONER

V. MOTION FOR TEMPORARY SOLE CUSTODY

RESPONDENT

Comes the Petitioner, _____, acting pro se, and moves the Court for a hearing to determine temporary sole custody of the parties' minor child/ren (circle one), _____, DOB ____/____/____, _____.
DOB ____/____/____, and _____, ____/____/____. (add or subtract names/dates of birth as appropriate). Accordingly, the facts are as follows:

1. A Pro Se Petition for Sole/Joint (circle one) was filed in this Court on _____.
2. The child/ren currently reside at _____ under the physical custody of _____ and have done so continuously since _____.
3. The child/ren are currently enrolled in school at _____.
4. The social contacts of the child/ren are located in _____.
5. The Petitioner/Respondent (circle one), _____ is the fit and proper person to have sole temporary custody of the minor child/ren.

6. The Respondent/Petitioner (circle one), _____, should have visitation of the child/ren according to the Standard Guidelines.

WHEREFORE, Petitioner requests as follows:

1. That Petitioner/Respondent (circle one) be awarded sole temporary custody of the parties' minor child/ren, with the Petitioner/Respondent (circle one) being awarded standard visitation.

OR

2. That Petitioner and Respondent be awarded joint temporary custody of the parties' minor child/ren with the Petitioner/Respondent _____ being designated as the Primary Residential Custodian, and the Petitioner/Respondent, _____ being awarded standard visitation.

3. That exchange of physical custody of the child/ren for purposes of visitation shall occur at _____.

4. That the Court set child support by the Ky Child Support Guidelines, to be monitored and administered by the Department of Child Support.

5. That Petitioner be granted any and all other proper and appropriate relief to which he may be entitled.

PETITIONER, acting pro se (signature)

PETITIONER (print name)

Petitioner's address

NOTICE

The foregoing Motion shall come on for hearing on _____, 20____, before Hon. _____ at _____ Circuit/Family Court, _____, KY at the hour of _____ am/pm (circle one).

STATE OF KENTUCKY

COUNTY OF _____

Subscribed and sworn to before me by _____ Petitioner, on this the _____ day of _____, 20____.

NOTARY PUBLIC, KY State at Large

Commission: _____

Expires: _____

CERTIFICATION

A copy of the foregoing Motion was mailed, postage prepaid, to the Petitioner/Respondent (circle one), _____ at the following address: _____ on the following date: _____.

Petitioner/Respondent (circle one), Pro Se

COMMONWEALTH OF KENTUCKY
_____ FAMILY COURT
CASE NO. ____-CI-_____

IN RE: THE CUSTODY OF:

_____, minor child(ren)

(Add children's names as needed)

V.

AFFIDAVIT

PETITIONER

RESPONDENT

I am asking for sole custody of the above-named child/ren because:

Signature

Petitioner/Respondent (circle one)

STATE OF KENTUCKY
COUNTY OF _____

Subscribed and sworn to before me by _____ Petitioner, on
this the _____ day of _____, 20____.

NOTARY PUBLIC KY State at Large
Commission: _____
Expires: _____

COMMONWEALTH OF KENTUCKY

FAMILY COURT
CASE NO. ____-CI-_____

IN RE: THE CUSTODY OF:

_____, minor child(ren)

(Add children's names as needed)

PETITIONER

V. MOTION FOR FINAL SOLE CUSTODY HEARING

RESPONDENT

Comes the Petitioner/Respondent (circle one), _____, acting pro se, and moves the Court for a final hearing on the above styled matter.

A Petition for Sole Custody was filed in this Court on _____. The matter is now ripe for hearing.

WHEREFORE, Petitioner seeks a Final Order.

PETITIONER, acting pro se (signature)

PETITIONER (print name)

Petitioner's address

NOTICE

The foregoing Motion shall come on for hearing on _____, 20____, before Hon. _____ at _____ Circuit/Family Court, _____, KY at the hour of _____ am/pm (circle one).

STATE OF KENTUCKY
COUNTY OF _____

Subscribed and sworn to before me by _____ Petitioner, on this the _____ day of _____, 20____.

NOTARY PUBLIC, KY State at Large
Commission: _____
Expires: _____

CERTIFICATION

A copy of the foregoing Motion was mailed, postage prepaid, to the Petitioner/Respondent (circle one), _____ at the following address: _____ on the following date: _____.

Signature
Petitioner/Respondent (circle one), Pro Se

AOC-105 Doc. Code: CI
Rev. 1-07
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Commonwealth of Kentucky
Court of Justice www.courts.ky.gov
CR 4.02; CR Official Form 1



CIVIL SUMMONS

Case No. _____
Court Circuit District
County 000

PLAINTIFF

VS.

DEFENDANT

Service of Process Agent for Defendant:

**THE COMMONWEALTH OF KENTUCKY
TO THE ABOVE-NAMED DEFENDANT(S):**

You are hereby notified a **legal action has been filed against you** in this Court demanding relief as shown on the document delivered to you with this Summons. **Unless a written defense is made by you or by an attorney on your behalf within 20 days** following the day this paper is delivered to you, judgment by default may be taken against you for the relief demanded in the attached Complaint.

The name(s) and address(es) of the party or parties demanding relief against you are shown on the document delivered to you with this Summons.

Date: _____, 2 _____ Clerk
By: _____ D.C.

Proof of Service

This Summons was served by delivering a true copy and the Complaint (or other initiating document) to:

_____ this ____ day of _____, 2 _____.

Served by: _____
_____ Title

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Commonwealth of Kentucky
Court of Justice www.courts.ky.gov
CR 4.02; CR Official Form 1



CIVIL SUMMONS

Case No. _____
Court Circuit District
County 000

PLAINTIFF

VS.

DEFENDANT

Service of Process Agent for Defendant:

THE COMMONWEALTH OF KENTUCKY
TO THE ABOVE-NAMED DEFENDANT(S):

You are hereby notified a **legal action has been filed against you** in this Court demanding relief as shown on the document delivered to you with this Summons. **Unless a written defense is made by you or by an attorney on your behalf within 20 days** following the day this paper is delivered to you, judgment by default may be taken against you for the relief demanded in the attached Complaint.

The name(s) and address(es) of the party or parties demanding relief against you are shown on the document delivered to you with this Summons.

Date: _____, 2____ Clerk
By: _____ D.C.

Proof of Service

This Summons was served by delivering a true copy and the Complaint (or other initiating document) to:

_____ this ____ day of _____, 2____.

Served by: _____
_____ Title