

INSTRUCTIONS FOR MOTION TO FILE A LATE ANSWER (GENERAL CIVIL)

Note: Before beginning this Motion, you will need to download, print, and complete the Answer that you will be filing with this. (The Answer form is also on our website.)

Heading

- Fill in the county where the case is.
- Fill in the case number.

Caption

- Fill in the name of the Petitioner/Plaintiff.
- Fill in the name of the Respondent/Defendant.

Body of the Motion

- Fill in the reason that you could not or did not file your Answer within 20 days after you were served. The judge will consider this reason when deciding whether or not to let you file your answer later than the 20 days required.

Notice and Certification

- Fill in the judge's name.
- Fill in the county where the court is located.
- Fill in the name of the town where the court is located.
- Fill in the date and time of the hearing that the clerk has given you.
- Fill in the address of the other person and the date that you sent them a copy of the Motion.
- Sign.

COMMONWEALTH OF KENTUCKY

CIRCUIT/DISTRICT COURT
CIVIL ACTION NO. _____

PETITIONER/PLAINTIFF

(Print name of Petitioner/Plaintiff)

AND

MOTION TO FILE LATE ANSWER

RESPONDENT/DEFENDANT

(Print name of Respondent/Defendant)

*** **

Comes the Respondent/Defendant, *pro se*, and moves this Court for leave to file a late answer to the Petition or Complaint filed in the above-styled case.

As reason for Respondent's/Defendant's failure to timely file an Answer to the Petition or Complaint, Respondent/Defendant states as follows: _____

_____.

The Answer to the Petition or Complaint is filed with this Motion.

WHEREFORE the Respondent/Defendant would respectfully demand leave of this Court to file a late Answer and for any and all other relief to which it may appear to the Court that they are otherwise entitled.

Respectfully submitted this the _____ day of _____ 20____.

PRO SE (signature)

(printed name)

(address)

NOTICE AND CERTIFICATION

The foregoing Motion shall come before Hon. _____, Judge
of the _____ Circuit/District Court, in _____, Kentucky, on
_____, 20____, at the hour of _____ am/pm.

This is to certify that a true and correct copy of the foregoing Motion, has been served upon
the Petitioner/Plaintiff by mailing same to them by First Class Mail to their last known address, _
_____ postage pre-paid, this the _____ day of _____
_____, 20____.

PRO SE