

INSTRUCTIONS FOR ANSWER -CIVIL CASE

- Fill in the county where the case is.
- Fill in the case number.

Caption

- Fill in the name of the Petitioner/Plaintiff.
- Fill in the name of the Respondent/Defendant.

Introductory Paragraph

- Fill in your name.
- Fill in the date that you were served with the Petition or Complaint.

Page 1, Paragraph 2

- List the numbers of the paragraphs that you believe are COMPLETELY TRUE in the Petition or Complaint.

Page 1, Paragraph 3

- List the numbers of the paragraphs that you believe are PARTLY TRUE in the Petition or Complaint.

Page 1, Paragraph 4

- For the parts that you disagree with, put what you think the CORRECT INFORMATION is.

Page 2, Paragraph 2

- Say what you want the Court to do if the case is not dismissed.

Signature

- Fill in the date you are filing this.
- Sign.
- Print your name and address.

Notice and Certification

- Fill in the judge's name.
- Fill in the county where the court is located.

- Fill in the name of the town where the court is located.
- Fill in the date and time of the hearing that the clerk has given you.
- Fill in the address of the other person and the date that you sent them a copy of the Answer.
- Sign.

COMMONWEALTH OF KENTUCKY

CIRCUIT/FAMILY/DISTRICT COURT
CIVIL ACTION NO. _____

(Print name of Petitioner/Plaintiff)

PETITIONER/PLAINTIFF

AND

ANSWER

(Print name of Respondent/Defendant)

RESPONDENT/DEFENDANT

*** **

Comes the Respondent/Defendant, _____, *pro se*, having been served with Petitioner's/Plaintiff's Complaint on the _____ day of _____, 20____, and responds to the specific statements in that Complaint as follows:

1. Any and all statements not explicitly admitted in this Answer are hereby denied.

2. The statements contained in these paragraphs are admitted IN FULL: _____

_____.

3. Some statements are PARTLY TRUE. The paragraphs that have PARTLY TRUE information are: _____

_____.

4. The CORRECT INFORMATION is: _____

_____.

WHEREFORE, the Respondent/Defendant respectfully demands as follows:

1. Dismissal of Petitioner's/Plaintiff's case at Petitioner's/Plaintiff's expense;

2. Or, if the case is not dismissed, for the Court to order: _____

_____;

3. And any and all other relief to which it may appear to the Court that the Respondent/Defendant is otherwise entitled.

Respectfully submitted this the _____ day of _____ 20____.

PRO SE (signature)

(printed name)

(address)

Subscribed and sworn to before me by _____, to me personally known and/or properly identified, this the ____ day of _____ 20____.

NOTARY PUBLIC, STATE AT LARGE

My commission expires: _____.

Commission ID#: _____.

CERTIFICATION

This is to certify that a true and correct copy of the foregoing Answer has been served upon the Petitioner/Plaintiff by mailing same to them by First Class Mail to their last known address, _____ postage pre-paid, this the ____ day of _____, 20____.

PRO SE