

INSTRUCTIONS

“ANSWER (GENERAL CIVIL)”

1. Under “Commonwealth of Kentucky”, enter the county, then circle either “circuit/district court”, depending on which is stated at the top of the Complaint .
2. On the line opposite “Plaintiff”, write the name listed as the Plaintiff on the Complaint.
3. On the line opposite “Defendant”, write your name.
4. Next to the line that says “comes the Defendant”, write your name.
5. In the paragraphs provided, state where you agree or disagree with what the Plaintiff says in each item, and if you disagree, give what you believe to be the correct information.
6. If you need more space for this section, add additional pieces of paper.
7. In the section starting with “Therefore”, the first item has been filled in for you. In the other lines provided, state what you want the court to do about the things the Plaintiff stated in the Complaint.
8. Under “Submitted respectfully”, sign your name and, in the spaces provided, print your name and give your address.
9. Under “Certificate of Service”, state whether you have sent (or given) a copy of your “Answer” to the Plaintiff, then enter the Plaintiff’s name, the address where you sent him or her a copy of your “Answer”, and the date you did this. If the Plaintiff has an attorney for this case, enter the attorney’s name and address instead, and send it to him or her. Then sign your name in the space provided.
10. File your “Answer” at the Circuit or District Court Clerk’s office (whichever one the Complaint says, on the caption of the first page, that it was filed at) at the courthouse in the county where the Petition was filed. Ask the clerk for a copy after he or she has date-stamped the document.

COMMONWEALTH OF KENTUCKY

_____ (County) CIRCUIT/ DISTRICT COURT (circle one)

CASE NO. _____

_____ (Name)

PLAINTIFF

v.

_____ (Name)

DEFENDANT

ANSWER

Comes the Defendant, _____ (insert Defendant's name), Pro Se,
having been served with Plaintiff's Complaint on _____ (insert date you received
Complaint), and responds to the specific statements in that Complaint as follows:

RESPONSES

(State whether you agree or disagree with each item in the Complaint with which you were
served, and if you disagree, give what you believe to be the correct information):

Paragraph #1: _____

Paragraph #2 _____

Paragraph #3 _____

AFFIRMATIVE DEFENSES

Under CR 8.03, Respondent is setting forth affirmatively: accord and satisfaction, arbitration and award, assumption of risk, contributory negligence, discharge in bankruptcy, duress, estoppel, failure of consideration, fraud, illegality, injury by fellow servant, laches, license, payment, release, res judicata, statute of frauds, statute of limitations, waiver and any other matter constituting an avoidance or affirmative defense. When a party has mistakenly designated a defense as a counterclaim or a counterclaim as a defense, the court on terms, if justice so requires, shall treat the pleading as if there had been a proper designation.

(ADD ADDITIONAL PAGES AS NEEDED)

THEREFORE, I am asking the Court to: (state what you want the court to order about what has been stated in the Complaint):

- 1. Dismissal of Plaintiff's case at Plaintiff's expense.
- 2. _____

- 3. _____

ADD MORE PAGES IF NEEDED.

Submitted respectfully,

(Signature of Defendant)
RESPONDENT, PRO SE

(Print name of Defendant)

(Address)

CERTIFICATE OF SERVICE

I certify that I have sent a copy of the foregoing Answer _____ at
_____ (insert address of Plaintiff) on _____
(insert date) or, if he/she is represented by an attorney, to _____
(insert name of Plaintiff's attorney) at _____ (insert
address of Plaintiff's attorney) on _____ (insert date).

(Signature)

(Printed name)
PRO SE DEFENDANT