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FEMA Appeal Templates

If you received a FEMA letter requesting more information or you did not receive enough financial help, you have the right to appeal within 60 days. Read your FEMA letter closely and it will detail what information may have been missing.

This page has free templates and guides to help you write a strong appeal letter to FEMA. Whether you need help asking for more money for repairs, replacing essential personal property, or showing you lived in or owned the disaster-damaged home, these resources can make the process easier. You can fill in your own information and send the appeal letter and supporting documents to FEMA asking them to take another look at your situation.

You can also contact the Disaster Response Team for assistance at 1-844-478-0099 for questions about these forms or to see if you are eligible for assistance or if there is a FEMA Appeal Clinic in a nearby location.

FEMA Release of Information Form

Here is a [pdf of the FEMA Release of Information \(ROI\) form](#). See this [word document for step-by-step instructions](#) for filling out the ROI form.

Housing Assistance Appeal Letter Templates

- a. [If Applicant does not have a contractor estimate yet for home repairs and did not have homeowners' insurance at the time of the disaster](#)
- b. [If Applicant does not have a contractor estimate yet for home repairs and did have homeowners' insurance at the time of the disaster](#)

- c. [If Applicant does have a contractor estimate yet for home repairs and did not have homeowners' insurance at the time of the disaster](#)
- d. [If Applicant does have a contractor estimate yet for home repairs and did have homeowners' insurance at the time of the disaster](#)

Proof of Ownership or Occupancy appeal letter templates

- a. [Alternate Proof](#): If Applicant has a brick-and-mortar home and does not have a deed recorded in the County Clerk's office with their name on it
- b. [Mobile Home](#): If Applicant has a mobile home or travel trailer and does not have a title or bill-of-sale with their name on it
- c. [Heirship](#): If Applicant has a home passed down through heirship and does not have a deed recorded in the County Clerk's office with their name on it
- d. List of [alterative occupancy](#) documents
- e. List of [alterative ownership](#) documents
- f. [FEMA September 2021 Ownership and Occupancy Memo](#)

Last updated on April 14, 2025.

Files

[FEMA Release of Information Form PDF](#)

[Steps for Filling Out FEMA ROI FORM](#)

[Housing Assistance Appeal-NO Contractor Estimate and NO Homeowners Insurance](#)

[Housing Assistance Appeal-NO Contractor estimate WITH Homeowners Insurance](#)

[Housing Assistance Appeal-WITH Contractor estimate NO Homeowners Insurance](#)

[Housing Assistance Appeal-WITH Contractor estimate WITH Homeowners Insurance](#)

[Documentation to Verify Occupancy Chart](#)

[Documentation to Verify Ownership Chart](#)

[FEMA Sept 2021 Ownership and Occupancy Memo](#)

[Housing Assistance Appeal Letter: Alternate Proof of Ownership or Occupancy](#)

[Housing Assistance Appeal Letter: Heirship Proof of Ownership or Occupancy](#)

[Housing Assistance Appeal Letter: Mobile Home Proof of Ownership or Occupancy](#)

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